

INFORMATIVE REPORT about the treatment of data in accordance with articles 13-14 of EU Regulation 2016/679.

According to the 2016/679 EU Regulation (hereinafter also the Regulation), the information referred to in the subject is provided below.

Enforceability: 1st November 2020

1. Owner of the treatment's data

Mectronik srl with registered office in Cerea (VR) ITALY as data controller of your personal data, according to and for the purposes of EU Regulation 2016/679, relating to the "protection of individuals with regard to the treatment of personal data, as well as the free circulation of those data", hereby informs you that the processing of your data will be based on principles of correctness, lawfulness, transparency and the protection of your privacy and your rights. In relation to the collection and use of personal data, first of all the data controller notes that all data are collected from the person concerned, both at the time of formulating the quote and at the time of signing the contract and in any case of the provision of the service or during the same.

2. Data manager

There is no role for representative of data controller within our organisation.

3. Data protection officer

There is no role for Data Protection Officer within our organisation. The legal representative of Mectronik s.r.l. is consequently the data controller, limited to the processing of personal data.

4. Purpose of processing

The processing of your personal data, as a customer or supplier of this document, is performed to regulate the contractual relationship by fulfilling legal, regulatory and contractual obligations and in particular for purposes related to the establishment and development of technical, commercial/contractual relationships and that is as follows:

- the performance of the service/supply of the goods towards the company;
- legal obligations related to civil, fiscal and accounting regulations, as well as deriving from community regulations and provisions;
- financial and credit purposes, as well as credit control and protection.

The processing of data relating to your contact details may also be carried out for direct marketing purposes, by sending newsletters, invitations or commercial communications.

The processed data may include:

registry, personal and/or company information (for example: name, surname, place and date of birth, tax code, residence, domicile, even temporary, family status), bank details, Email addresses, network IP, navigation data Web and / or telephone, and all the information necessary for the provision of a service or the supply of a product (including information relating to shipments and/or logistics).

5. Legal basis and lawfulness of data processing

With reference to the lawfulness of the processing identified, the undersigned specifies herein the legal basis on which it relies. For the purposes referred to in point 4 of this informative report, the processing is necessary both for the execution of a contract to which you are a party (Article 6, paragraph 1, letter b) of the Regulation) and for the pursuit of legitimate interest of the Data Controller itself or of third parties (Article 6, paragraph 1, letter f) of the Regulation, furthermore, the processing is necessary to fulfil legal obligations to which this document is subjected (Article 6, paragraph 1, letter c) of the Regulation). The processing of data for direct marketing purposes is based on the legitimate interest of the organisation.

6. Methods of data processing

The personal data in question may be processed through paper, IT and telematic tools, with the use of security measures to ensure the confidentiality of the subject to whom the data refers and to avoid undue access to third parties or unauthorised personnel. In any case, the processing of your personal data will take place in accordance with the law according to principles of lawfulness and correctness and in order to protect your privacy.

7. Nature of the provision of data

The provision of data is mandatory for all legal and contractual obligations. Any refusal, partial or total, to provide the mandatory and/or requested data, will result in the objective impossibility of establishing or giving further course to any technical or commercial relationship.

8. Communication of data

The data acquired by Customers and Suppliers will not be transferred to third parties, but may be managed in coordination with related companies, in any case subject to this Privacy Policy or to procedures that provide safeguards similar to those described in this Policy, for the purposes of the best service.

8.1 Transactions involving third parties

Whenever MecTronik makes available to the Customer services, products, applications or skills provided by third parties for the use of its services, or if it provides services or sells products in collaboration with third-party companies, the Customer will have evidence of the subjectivity of the third party, to whom the data may be transmitted under this authorisation, maintaining all the prerogatives guaranteed by this informative report. MecTronik works with companies, external advisors and more generally third parties to guarantee the best service; these third party service providers may have access only to the personal data strictly necessary for the performance of their activities, but they will not be able to process the data of which they become aware for other purposes, being required to this Privacy Policy and the applicable regulations on protection of personal data.

9. Dissemination of data

The personal data processed, in any way, will be brought to the attention of undetermined subjects (reasonably where technically possible).

10 Retention of ownership

The personal data processed will not be transferred abroad, within or outside the European Union. However, the company reserves the right to use Cloud services. In this case, the service providers will be selected from those who provide adequate guarantees (in accordance with the provisions of art. 46 of the GDPR 2016/679). Whenever personal data is transferred outside the European Economic Area, MecTronik will ensure compliance with this Privacy Policy and applicable regulations on the protection of personal data (where technically possible).

11. Rights of the data subject

You have the right to:

- know which personal data are processed by this document, their origin, purpose and method of processing (art.13-14 GDPR 2016/679);
- obtain the cancellation and/or destruction of data processed in violation of the law, as well as the updating, rectification or integration of data (Article 13-14 of the GDPR 2016/679), where technically possible;
- submit a request for rectification to the Data Controller (Article 13-14 of the GDPR 2016/679);
- propose a complaint to a supervisory authority (art. 13-14 GDPR 2016/679);
- submit a request for cancellation (right to be forgotten) of the data managed by the Data Controller (Article 17 of the GDPR 2016/679);
- submit a request for restriction of processing (Article 18 of the GDPR 2016/679);
- submit a request for opposition in cases where the processing falls within the scope of art. 21 GDPR 2016/679.

12. Duration of data processing

The processing will last no longer than necessary for the purposes for which the data were collected and for the fulfillment of legal obligations and in any case no later than 10 years from the termination of the contractual relationship.

13 Data controller

He/she may be informed about the external data processors, he/she may ask the company administration for information, also by e-mail at info@mectronik.com.